



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group

Name of organisation	FRIENDS OF WARMINSTER PARK		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	JUBILEE OR OLYMPIC CAFÉ		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The present wooden café in the Park is in need of replacement but the existing Tennis Pavilion opposite (other side of tennis courts) has not now been used for many years We aim to convert latter to a new restaurant/café We have arranged for a structural survey to be done and await result of that before we can exactly gauge how much we will need but are estimating £10-12K		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	WR		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date 30/1	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date 30/1	No <input type="checkbox"/>

Where will your project take place?	Warminster Park
When will your project take place?	summer and winter 2012
How did you discover there was a need for your project (<i>please provide evidence</i>) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	was the 3 rd priority when big consultation done in 2008 by WWDC viz: list below BUT item 3 had to be put ONHOLD whilst we raised the funds to revamp the skate Park which was issue at first area board from CAYPIG AND COMPLETED 2010/11 1)paddling pool 2008/9 2)boats back to lake 2009/10 3)new café (due 2010/11) SEE ABOVE
How many people will benefit from your project?	25000
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areaboards Please provide a reference/page no.	Ties in with the aims for cultural and leisure activities of benefit to whole community,visitors,tourists Healthy food - Health & Wellbeing agenda

To be completed ONLY where town/parish councils are making an application

Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Is your project urgent (having to be completed in this financial year? <i>If you answer YES please provide evidence elsewhere on the application form</i>)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

Any other information about your project.
Enclose minutes of last FofWP mtg and also my email refers

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="2"/>
25 – 50 years	Male	<input type="text" value="3"/>	Female	1 <input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The new café will be leased out as per existing by Wiltshire Council

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Increased use

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder	Amount Applied For	Amount Received
Town Council	2000	
Friends of Park	2000	2000
Area Board	3950	
Sponsors/WETS/local trusts	2000	

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 2011	Month: Dec	Year: 2011
A - Total income:	£300 hire of boats	
B - Minus total expenditure:	£ nil	
Surplus/deficit for year: (A minus B)	£2697 cfwd 2397	
Free reserves currently held:	£2200 max as £500 for Skate Park	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Structural survey Design Planning	£1,500	Own fundraising/reserves		£
Renovations and repairs	£4950			£
Licences,H&S,DDA	£1,000	Parish/town council		£2,000
Equipment	£1,500			£
Furniture	£1,000	Trusts/foundations		£
Decorating /Flooring etc	£1,000			£
	£	In kind		£2,000
	£	Sponsorship		£2,000
	£	Other	FoP	£2,000
	£			£
	£			£
	£			£
Total Project Expenditure	£11950	Total Project Income		£8,000

Total project income B	£8,000
Total project expenditure A	£11950
Project shortfall A – B	£3,950
Grant sought from Wiltshire Council Area Board	£3,950
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date)asapor granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 030212

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team (see section 3)